

VISITOR GUIDELINES

Welcome to DECAST. We are pleased to have you as a guest at our facility. Throughout today's visit your safety and well-being is our main priority and therefore ask that you follow our Visitor Guidelines. Dependent upon the purpose and scope of the visit, more detailed policies and procedures may need to be reviewed before your visit.

ARRIVAL & DEPARTURE

Utopia Site

Upon arrival all visitors must sign-in at our Security Gatehouse. Visitors will be provided a badge and instructions including parking and meeting location information. Visitors must have their badge visible and be accompanied by a DECAST representative at all times. Guests who will be visiting the plant facility will be provided with appropriate personal protective equipment (PPE) including hard hats, safety glasses etc., (if you don't have your own). When departing please ensure all provided PPE is returned prior to your departure.

Stouffville Site

Upon arrival all visitors must sign-in at our Administration Building via the main entrance (facing Bethesda Sideroad). Visitors will be provided a badge and instructions including parking and meeting location information. Visitors must have their badge visible and be accompanied by a DECAST representative at all times. Guests who will be visiting the plant facility will be provided with appropriate personal protective equipment (PPE) including hard hats, safety glasses etc., (if you don't have your own). When departing please ensure all provided PPE is returned prior to your departure.

DURING THE VISIT

Photographs and recordings are prohibited unless expressly authorized by DECAST.

Smoking is strictly prohibited onsite with the exception of designated areas.

Food & drinks are not permitted in the plant facility.

During plant tours wear all required PPE and walk only within designated aisles.

If required please move to the side to allow for forklift or crane traffic.

Please do not walk through any large industrial doors.

Please be advised that plant tours involve a significant amount of walking. Visitors with mobility concerns or other medical issues should contact their DECAST representative in advance to ensure safe accommodations can be provided.

HEALTH & SAFETY

The health & safety of our employees and visitors is very important to us. If participating in a plant tour, appropriate PPE including hi-vis vest, head, eye and foot protection must be worn at all times. Additional PPE may be required depending on the nature of your visit. In the event of an evacuation, all visitors must leave the building immediately via the nearest safe exit and follow their DECAST host to the designated assembly point.

By signing this form, you acknowledge and understand the Visitor Guidelines.

PRINT NAME: _____ COMPANY: _____

SIGNATURE: _____ DATE: _____